



WEST DES MOINES  
**Water Works**

[www.wdmww.com](http://www.wdmww.com)

**MUNICIPAL WATER UTILITY –  
BOARD OF TRUSTEES**

**GENERAL OFFICE**  
(515) 222-3460

Suite 1D  
4200 Mills Civic Parkway  
West Des Moines, IA 50265-2049

FAX (515) 222-3378

**WATER TREATMENT AND  
DISTRIBUTION**  
(515) 222-3465

1505 Railroad Avenue

FAX (515) 222-3469

TTD/TTY (515) 222-3334

EMAIL: [waterworks@wdmww.com](mailto:waterworks@wdmww.com)

**WEST DES MOINES WATER WORKS  
THE BOARD OF TRUSTEES**  
Regular Meeting – July 16, 2018

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue  
4:00 P. M.

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion – Approving Agenda
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
  - a. Motion – Approving Minutes of the Regular Meeting of June 18, 2018
  - b. Motion – Approving Water Supply Service Agreement for Campiello Point
  - c. Motion – Approving Water Supply Service Agreement for Grey Hawk Business Park Plat 1
- 5. Recommendations from Committees**
  - a. Planning and Regionalization
    1. Public Hearing – Sale and Conveyance of Property by the West Des Moines Water Works
    2. Resolution – Approving and Accepting the Purchase Agreement and Conveyance of Property between West Des Moines Water Works and the City of West Des Moines
    3. Discussion – Consideration of Options for Future Water Works Administrative Office Location and Potential Action to Retain Shive Hattery
  - b. Finance and Audit
    1. Motion – Approving Release of 2017 Audited or Unaudited Financial Statements for Timely Release to the Electronic Municipal Market Access (EMMA) Website

**6. Recommendations from Staff**

- a. Motion – Deferring Southwest Area Water Connection Fee District Fee for Parcel GG of the Eldorado Estates Play of Survey
- b. Motion – Approving Agreement with Tadpole Cartesia, Inc. (TC Technology) for Software Licensing Upgrade from GoSync! to MIMS Software
- c. Motion – Ratifying Emergency Repairs to High Service Room Roof

**7. Motions to Pay Bills**

- a. Non-Construction Bills \$523,382.91
- b. Construction Bills  
GM Contracting, Inc. \$2,150.00  
2017 WMR Woodland – Pay Request #7 Correction

**8. Motions to Receive, File and/or Refer**

- a. Project Progress Report July 6, 2018
- b. Water Quality Report June 2018
- c. Check Register June 2018

**9. Information Report**

- a. Board of Trustees Standing Committees
  - 1. Customer and Community Relations – Mary Thomsen, Chair; Scott Brennan
  - 2. Finance and Audit – Gretchen Tegeler, Chair; Jody Smith
  - 3. Operations – Scott Brennan, Chair; Mary Thomsen
  - 4. Personnel and Compensation – Brian Rickert, Chair; Gretchen Tegeler
  - 5. Planning/Regionalization – Jody Smith, Chair; Brian Rickert
  - 6. Central Iowa Regional Drinking Water Commission – Jody Smith
- b. General Manager – Diana Wilson
- c. Finance Manager and Treasurer – Becky Scott
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City Discussion
  - 1. Old Business
  - 2. New Business

**10. Adjourn**

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If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.

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